



# SK TRIMS & INDUSTRIES LTD.

## NOTICE OF THE 5TH ANNUAL GENERAL MEETING

Notice is hereby given that the 5th Annual General Meeting (AGM) of the shareholder of SK Trims & Industries Limited will be held on Sunday, December 29, 2019 at 10.00 A.M at Factory premises to transact the following business:

### AGENDA

1. To received, consider and adopt the Directors' Report and approve the Auditors' Report and Financial Statements for the year 2018-2019.
2. To approve the dividend for the year ended 30th June, 2019 as recommended by the Board of Directors.
3. To elect/re-elect/resign directors as per terms of the relevant provision.
4. To appoint the Auditors of the company and fix their remuneration for the year 2019-2020.
5. To appoint Auditors/Professionals for Compliance of Corporate Governance Code.
6. To discuss about IPO fund utilization proceeds.
7. To transact any other business with permission of the Chair.

By order of the Board  
Sd/-  
Siran Bin Sarwar  
Company Secretary

Dated: November 30, 2019

### **Notes:**

1. The Shareholders whose name will be appeared in the share register of the company or in the depository register on the record date, i.e., November 25, 2019 will be entitled to attend the AGM and to receive the dividend.
2. A Member entitled to attend and Vote at the General Meeting may appoint a Proxy to attend and vote on his/her behalf. Proxy form, affixed with requisite revenue stamp of tk. 20/-, must be submitted at the Head Office of the Company not later than 48 hour before the time fixed for the meeting.
3. Admission to the Annual General Meeting will be allowed strictly on production of the attendance slip sent with the Notice as well as verification of signature of Member (s) and/ of Proxy-holder(s).

বিঃ দ্রঃ সম্মানিত শেয়ারহোল্ডারবৃন্দের অবগতির জন্য জানানো যাচ্ছে যে, বাংলাদেশ সিকিউরিটিজ এন্ড এক্সচেঞ্জ কমিশন এর সার্কুলার নংঃ এসইসি/সিএমআরআরসিডি/২০০৯-১৯৩/১৫৪ তারিখ- অক্টোবর ২৪, ২০১৩ অনুযায়ী আসন্ন ৫ম বার্ষিক সাধারণ সভায় (এজিএম) কোন প্রকার উপহার বা আপ্যায়নের ব্যবস্থা নেই